



Vendor Application Form - DC

Thank you for your interest in vending at the 3rd Annual Grace Jamaican Jerk Festival scheduled to take place on Sunday, 10th June 2018 from 11am to 8.30 pm at RFK Stadium located at PARKING LOT 6, 2400 E Capital Street NE, Washington DC. Please print out this application and do the following: -

1. Read and complete each section
2. Sign the bottom of the printed application
3. Make a copy for your records.
4. Send your completed application with payment and if applicable a copy of your Food Handlers Permit to:

Jamaican Jerk Festival NY, LLC.
c/o VP Record Distributors Inc.,
89-05 138th Street, Jamaica, NY 11435

(All Certified Checks/MO should be made payable to Jamaican Jerk Festival NY, LLC)

Please complete the following pages. Failure to do so will result in your application being rejected!

Name of Vendor Booth/Business:

Contact Name(s).....

Address.....

Contact Tel No (s) /Cell Phone **Contact Email**

BOOTH TYPES

Please indicate the type of Vending Booth you require below: -

| Booth Type | Size of Booth/Space | | FIRE PERMITS | | Quantity | Total Cost |
|-------------|---------------------|-----------|--------------|----------|----------|------------|
| | | | CHARCOAL | PROPANE | | |
| FOOD VENDOR | 10 X 10 | \$1200.00 | \$150.00 | \$100.00 | | |
| FOOD VENDOR | 10 X 20 | \$2300.00 | \$150.00 | \$100.00 | | |
| | | | | | | |

Please list items that you intend to sell on your booth



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To: ALL POTENTIAL VENDORS

Thanks for your interest in Vending at the 2018 Grace Jamaican Jerk Festival in DC. Please take note of the policy

1. You should have:

- a. Food Handlers Certificate
- b. Food Vendors will require a Fire Permits – these permits will be obtained by Jamaican Jerk Festival NY LLC; please indicate which Fire Permit you require (Propane/Charcoal) once purchased a copy of the Permit will be emailed to you and submitted to the Fire Department for their records. Please note that Fire Permits are REQUIRED Food Vendors who do not have this permit will not be allowed to vend on the day.
- c. Quality merchandise.
- d. A well-maintained, safe area.
- e. Courteous, friendly, staff
- f. An attractive and professional looking booth and display.
- g. The appearance of your booth is critical to the overall atmosphere of the audience's perception of the event. We highly encourage imaginative booth designs, flags, banners, etc.

2. Booth Selection:

- a. Booths are selected based on the type and quality of the products you sell.
- b. We reserve the right to refuse anyone for whatever reason and return fees.

3. Booth Placement:

- a. Is based on when your application is received and the type of product(s) you are selling

4. For each individual space purchased, you will receive:

- a. The vending space requested
- b. A tent (based on size of booth purchased)
- c. Power: 110 Volts will be provided
- d. Water Supply
- e. Vendor Passes: -
 - Food Vendor A single 10'x10' tent 5 NON- TRANSFERABLE VENDORS PASSES
 - Food Vendor A double 10' x 20' tent 10 NON- TRANSFERABLE VENDOR PASSES

Additional Vendors Passes will be available to purchase at a discounted price (maximum of 4 vendors passes) allowed.

VENDORS ARE REQUIRED TO STAY WITHIN THE SPACE THEY ARE ASSIGNED

OTHER REQUIREMENTS/INFORMATION:

- a. Food Vendors **are prohibited** from bringing glass bottles, selling bottled water, selling juices and selling alcoholic beverages. Food Vendor can sell their own home-made juices.
- b. All Vendors cooking or using a generator must have one fire extinguisher per booth. No propane lanterns allowed.
- c. Art and Craft Vendors **are prohibited** from selling any type of beverages, water, CDs/DVDs, any type of edible products
- d. All equipment used in operating a booth during the event will be the responsibility of the vendor. Vendors are



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required to bring their own tables, chairs, 100ft extension cords, lights power strips, generators if applicable; as these will not be provided by the organizers of festival. Vendors are also responsible for maintaining and removing booth materials, leftovers and trash. Please leave your area as clean as it was when you arrived.

SET-UP/BREAK DOWN

Please show up on time for load in or you will not be able to setup. You WILL NOT be able to set up before the time listed below! Booth must be completely set up, open, & ready for business when the gates open at 11:00 am, remain set up and open until the last band finishes and the crowd leaves. No early breakdown or late setup will be allowed. NO EXCEPTIONS!!!

LOAD IN:

All vendors must unload between **5:00am to 10:00 am**. Access to the venue starts at 5:00 a.m. on the event day. All vehicles must be parked and off the premises for by 10:00 a.m. and RE-ENTRY will be RESTRICTED.

PARKING:

The following parking will be permitted in the venue, however please note that it is limited: -

FOOD VENDORS will be **ALLOWED** to park **1 (ONE) SERVICE VEHICLE** behind their Booth and will be allowed to park **1 (ONE) VEHICLE** in the Vendors' Parking Lot.

During festival hours:

All paid and accepted vendors agree to operate and adequately staff a booth during the festival hours of: 11:00 am until 8:30pm.

Rules:

- a. Absolutely NO open fire is allowed on the grass or close to flammable objects.
- b. No weapons of any kind will be allowed on the premises.
- c. No sharing of booths will be permitted.
- d. No selling of ALCOHOL OR DRUGS, WATER, BOTTLED BEVERAGES, CDS are permitted (if found these items will be confiscated and could result in your removal from the park.
- e. There will be no cancellations or refunds after June 1st. If a cancellation should occur prior to June 1st your payment will be returned minus a \$50.00 non-refundable administration fee.

Signature: _____

Print Name: _____

Date: _____

By signing this agreement, you expressly release Jamaican Jerk Festival NY, LLC, event Sponsors, The City of Washington, District of Columbia as well as the owners of the festival sites of and from all liability for any damage, injury or loss to any person or goods which may arise from the rental and occupation of vendor space by the applicant(s) You agree to hold Jamaican Jerk Festival NY LLC, and the owner of the festival sites harmless of any loss or damage by reason thereof. You also agree to comply with all state and local regulations in the operation of your booth. You agree that you have read and agree with the BOOTH POLICIES outlined in the attachment. Jamaican Jerk Festival NY, LLC. May choose to terminate this agreement at any time if you choose not to abide by our BOOTH POLICIES. The Jamaican Jerk Festival NY, LLC. reserves the right to make changes to this agreement as needed. You understand your entry fee shall not be refunded if you do not attend or if all or part of the show is canceled due to fire, calamity or any other act of God, public enemy, strikes, statutes or ordinances or any legal authority or any other cause beyond our control.



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RULES AND REGULATIONS

THE FOLLOWING RULES MUST BE ADHERED TO. BREACH OF THESE RULES WILL RESULT IN IMMEDIATE REJECTION FROM THE VENUE.

- ALL VENDORS AND STAFF MUST BE AT THE STADIUM BETWEEN 5.30 A.M AND 10 A.M. SHARP. THE CUT OFF TIME FOR VENDOR ENTRY IN THE PARK IS 9.30A.M. NO ENTRY AFTER 9 A.M.
- PLEASE NOTE THAT VENDORS WILL BE INSPECTED AT THE ENTRY GATE BY THE JAMAICAN JERK FESTIVAL NY INC'S STAFF/APPOINTED SECURITY WHEN LOADING IN ON THE DAY OF THE FESTIVAL. VENDORS ARE NOT ALLOWED TO SELL ANY ALCOHOLIC BEVERAGE, CDS, SUPPLY AND/OR SELLING OF ANY FORM OF DRUGS. ALL ITEMS TO BE SOLD MUST BE LISTED ON THE VENDOR AGREEMENT. UNAUTHORIZED GOODS, UNLISTED ITEMS WILL BE CONFISCATED.
- FOOD/DRINK VENDORS MUST SUBMIT A COPIES OF THEIR FOOD HANDLERS PERMIT
- ALL VENDORS MUST PURCHASE (VIA JAMAICAN JERK FESTIVAL NY) THE REQUIRED FIRE PERMIT (CHARCOAL AND/OR PROPANE). ALL FOOD VENDOR BOOTH WILL BE INSPECTED ON THE DAY OF THE EVENT TO ENSURE THAT VENDORS HAVE THE CORRECT PERMIT TO OPERATE
- POWER WILL BE PROVIDED. HOWEVER, IT IS RECOMMENDED THAT VENDORS BRING THEIR OWN GENERATOR IN CASE OF POWER SHORTAGES. IT IS REQUIRED THAT ALL VENDOR BRING A FIRE EXTINGUISHER ESPECIALLY IF THEY ARE USING A
- JAMAICAN JERK FESTIVAL NY INC'S PERSONNEL WILL DO RANDOM CHECKS TO ENSURE THAT RULES ARE BEING ADHERED TO AND THAT THE HIGHEST LEVEL OF CUSTOMER SERVICE IS BEING PROVIDED.
- EACH VENDOR IS RESPONSIBLE FOR CLEANING THEIR AREA OF ALL GARBAGE DURING AND AFTER THE EVENT.
- GRACE FOODS, THE JAMAICAN JERK FESTIVAL NY INC., OR THEIR ASSOCIATES ARE IN NO WAY RESPONSIBLE OR WILL BE HELD LIABLE FOR PERSONAL INJURY, LOSS OR ADVERSITY BECAUSE OF ANY INCIDENT OR ACT OF GOD ON THE DAY OF THE FESTIVAL.

FOR FURTHER INFORMATION, PLEASE CONTACT JAMAICAN JERK FESTIVAL NY BY TELEPHONE AT 718 425 1177 OR EMAIL M.SEVICE@JERKFESTIVALNY.COM



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VENDOR ACCEPTANCE AGREEMENT

I, VENDOR /OWNER NAME _____ |
agree to abide by the rules and deadlines of the Jamaican Jerk Festival NY Inc.,

I understand that if I do not abide by these rules and deadlines, my business will not be allowed to vend during the Grace Jamaican Jerk Festival NY to be held on Sunday June 10TH. 2018.

I hereby declare that all information herein provided is true, correct and complete.

I UNDERSTAND THAT VENDORS MUST PROVIDE COPIES OF THEIR FOOD HANDLERS PERMIT AND ARE NOT ALLOWED TO SELL ANY WATER, ALCOHOLIC BEVERAGE, BOTTLE JUICES, COUNTERFEIT CDS/VIDEOS. VENDORS WHO VIOLATE THIS RULE WILL BE SHUT DOWN IMMEDIATELY AND WILL NOT BE ALLOWED TO PARTICIPATE IN FUTURE JERK FESTIVALS.

Print Name

Signature Date

*By signing this agreement, you expressly release Jamaican Jerk Festival NY, LLC, event Sponsors, The City of Washington, District of Columbia as well as the owners of the festival sites of and from all liability for any damage, injury or loss to any person or goods which may arise from the rental and occupation of vendor space by the applicant(s) You agree to hold **Jamaican Jerk Festival NY LLC**, and the owner of the festival sites harmless of any loss or damage by reason thereof. You also agree to comply with all state and local regulations in the operation of your booth.*

*You agree that you have read and agree with the **BOOTH POLICIES** outlined in the attachment. Jamaican Jerk Festival NY, LLC. May choose to terminate this agreement at any time if you choose not to abide by our **BOOTH POLICIES**. The Jamaican Jerk Festival NY, LLC. reserves the right to make changes to this agreement as needed. You understand your entry fee shall not be refunded if you do not attend or if all or part of the show is canceled due to fire, calamity or any other act of God, public enemy, strikes, statutes or ordinances or any legal authority or any other cause beyond our control.*